

Quality Control Declaration Letter

I state the necessary items to apply the type certification as following.

1. Organization and responsibility and authority of the administrator	
2. Administration method for fulfilling the type conformance obligation	
3. Inspection of Specified Radio Equipment	
4. Administration of measuring instruments and other equipment	
5. Other	

Name of Applicant	
Address	
Type of specified radio equipment	
Model or name of specified radio equipment	

1. Organization, Administrator and Their Authority and Responsibility

I mention the pertain items in following table.

Person and title who is in charge of Company Operation	Title, Department in charge of Quality Control	Authority who holds responsibility for the department
	Planning Department Manager	
	Design Department Manager	
	Quality control department Manager	
	Manufacturing department General manager	
	Purchase Department Manager	
	Sales Department Manager	

2、 Quality Control for fulfill the type conformance obligation

Item	Yes/No or N/A
I submit the Statement of the confirmation method	

3、 Inspection of Specified Radio Equipment

Item and Method of the Inspection

Item	Yes/No or N/A
To fulfill the obligation of mass production inspection based on appropriate documents, manuals and rules shall be carried out.	
Production is managed by Quality Control Process.	
1. The inspection items shall be defined in QC process follow and carried out to whole quantity of the mass production.	
2. The inspection items shall be defined in QC process follow and carried out to pick up samples of the mass production.	

(2) Inspection Result and Management

Item	Yes/No or N/A
I record the inspection result every day for improvement of the production quality.	
Inspection Record is kept over ten years.	

(3) Feedback of quality information and improvement of quality

Item	Yes/No or N/A
I improve the production quality with inspection data.	
If defective product is found, I research the cause of defective and take measures to prevent recurrence.	

4. Maintenance of Measurement Instrument

*This section states measurement instruments used in the inspection shall be maintained based on practical, systematic documentation.

Item	Yes/No or N/A
Description on how rules on the administration of measuring instruments and other equipment that are necessary to inspect Specified Radio Equipment are documented and how the administration of measuring instruments and other equipment is conducted appropriately in accordance with those	
Traceability of Calibration is based on National Standard.	
Calibration and maintenance carried out based on manual and rule.	
Calibration period is defined within 12 months	

5. Others

Other matters necessary to fulfill the type conformance obligation

Storage of Product	
Control of Certification Label	
Service and Maintenance	

NB: Be aware that manufactory & manufacturer are different entities. Manufactory pertains to the party who produces the article, while manufacturer refers to the party responsible for the origin of the article.

Responsibility of the Applicant, the Manufacturer and the Manufactory

Model number or name of specified radio equipment	
Applicant Name	
Applicant Address	
Manufacturer Name	
Manufacturer Address	
Manufactory 1 Name	
Manufactory 1 Address	
Manufactory 2 Name	
Manufactory 2 Address	

Quality Control Item	Applicant	Manufacturer	Manufactory 1	Manufactory 2
Design and development				
Production and product engineering				
Inspection of productions				
Inspection and analysis of returned products with incompliance				
Management of problem caused by design				
Management of problem caused by production				
Bearing, indication of certification number				

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I have checked above each part according to the Responsibility of the Applicant, Manufacturer and Manufactory.

Name of representative	
Title of representative	
Date	
Signature	